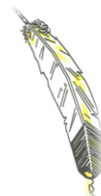




JOB OPPORTUNITY



Box 550 Whitewood, SK S0G 5C0 (phone) 306.696.2425 (fax) 306.696.2426

Health Services

Ochapowace Nation – Job Posting

Selection Process: 26-08-11

Position: Community Health Representative Status: Part-Time- 2 Month Term

JOB SUMMARY

Under the direction of the Health Manager, the Community Health Representative (CHR) provides support to individuals and families to improve access to health services and enhance overall health outcomes. The CHR coordinates and delivers community-based health promotion, wellness, and disease prevention programs while advocating for community members and supporting access to culturally relevant health services. The position works collaboratively with the Community Services Health Team to address the health needs of Ochapowace Nation members through education, outreach, prevention initiatives, and community engagement.

DUTIES AND RESPONSIBILITIES

- Plan, coordinate, and implement health promotion and wellness activities for the community.
- Encourage community participation and involvement in health promotion initiatives.
- Provide information regarding Ochapowace Nation health services, programs, and benefits.
- Support and advocate for community members with external agencies, including NIHB, Health Canada, and local healthcare providers.
- Organize and support community events, including health fairs, diabetes awareness activities, healthy eating initiatives, wellness programming, food security projects, and physical activity events.
- Educate community members on available health programs, policies, and procedures.
- Assist clients in accessing services and act as an advocate on their behalf.
- Make referrals related to family meetings, elder abuse concerns, and other client needs.
- Assist the Community Health Nurse in the delivery of immunization clinics, maternal-child health clinics, and prenatal/postnatal programming.
- Deliver medications, supplies, and equipment to clients as required.
- Complete reports, maintain documentation, and perform other related duties as assigned.

SKILLS, QUALIFICATIONS AND COMPETENCIES

- Community Health Representative Diploma or equivalent health-related education.
- Grade 12 Diploma or equivalent.
- Minimum three (3) years of related public health experience.
- Diabetes Education certification is considered an asset.
- Experience working with First Nations communities and knowledge of First Nations health and social issues, history, traditions, and Ochapowace Nation values.
- Experience with Electronic Medical Records (EMR) systems is an asset

CONDITIONS OF EMPLOYMENT

- Must possess or be willing to obtain valid First Aid, CPR, and AED certification.
- Must provide a satisfactory Criminal Record Check, including a Vulnerable Sector Check.
- Must successfully complete a pre-employment drug and alcohol test.
- Must maintain a healthy lifestyle and serve as a positive role model within the community.
- Must possess a valid Class 5 Driver's License.
- Must be able to travel within the community to provide outreach services and support program delivery.

Selection Process: Candidates will be selected for this position based on their skill, ability, experience and qualifications as identified in the resume. *Only those selected for interviews will be contacted. Preference will be given to Ochapowace Nation Members.*

Application Deadline: AUGUST, 27TH 2026

Please send your resume and cover letter, with three (3) global references to:

HR.staffing@ochapowace.ca



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